

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, OCTOBER 6, 2015
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane and Chelsea Carattini, Clerk's Office; Bob McQuade, Assessor's Office; Vicky McIntyre and Gary Matta, Treasurer's Office; Larry Maneely, Commissioners' Office; Bob Perkins, Alyssa Mitchell and Robyn Swaney, Procurement; Scott Williams and Ted Hutchinson, Operations; Kim Osborn and Bethany Calley, Human Resources; Jeff Schatz, Michael DeLeon Guerrero, Terry Shaffer, Renee Cox, Rachel Burkholder, Ken Jenkins, Jan Wallace, Marissa Evans, Christina Pack and Arielle Belveal, Juvenile Court Services; and Jessica Donald, Communications. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

Procurement

- Award of RFP 15048, Ada County Elections System (*Tabled from 8/25/15*)

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

B. Perkins requested the Award of RFP 15048 be tabled to October 20, 2015 for further consideration.

ACTION: R. YZAGUIRRE MOVED TO TABLE AWARD OF RFP 15048, ADA COUNTY ELECTIONS SYSTEM TO OCTOBER 20, 2015. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

1. Procurement

- Review of Bids Received and Award Recommendation for Bids \$25,000 to \$50,000
- Bid 16007, ¾" Road Mix for the Ada County Landfill

B. Perkins advised the Board that the Evaluation Committee received six responses for Bid 16007 and presented the Board its recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 16007, ¾" ROAD MIX FOR THE ADA COUNTY LANDFILL, TO ROCKY MOUNTAIN GRAVEL, LLC, IN THE AMOUNT OF \$28,980. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Proclamation

- National Youth Justice Awareness Month - October 2015

J. Wallace read the proclamation into the record.

ACTION: D. CASE MOVED TO APPROVE THE PROCLAMATION AS LISTED ON THE AGENDA AND DESIGNATE OCTOBER 2015 AS NATIONAL YOUTH JUSTICE AWARENESS MONTH. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE,

AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

3. Resolutions

- Resolution No. 2090 - Resolution for the Destruction of the Assessor's Office Records

J. Tibbs opened the public hearing.

B. McQuade read Resolution No. 2090 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2090 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

Close Public Hearing

4. Operations (*Authorize the Chairman to Sign*)

- a. Change Order No. 2 - 911 Communications Center Grading and Utility Package (Agreement No. 11174; Decrease of \$1,039.81)

S. Williams stated the decrease was due to utility installation changes.

ACTION: D. CASE MOVED TO APPROVE CHANGE ORDER NO. 2 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Landfill Scrubber - Idaho Business Review's Top Project Award

T. Hutchinson exhibited the 2nd place trophy and expressed his appreciation for the recognition.

5. Licenses (*Authorize the Chairman to Sign*)

- a. Catering Permits (9)

1. The Curb Bar & Grill at Sandstone Vineyard for Sandstone Vineyard Wedding Show, October 10th from 11am to 11pm
2. The Curb Bar & Grill at Barber Park Event Center for HP Company Party, October 18th from 2pm to 11pm
3. The Curb Bar & Grill at Barber Park Event Center for Life's Kitchen Fund Raiser, October 23rd from 4pm to 11pm
4. The Curb Bar & Grill at Barber Park Event Center for Corey/Stubbs Wedding, October 24th from 1pm to 10pm
5. The Curb Bar & Grill at Barber Park Event Center for Anderson/Woods Wedding, October 25th from 2pm to 10:30pm
6. The Curb Bar & Grill at Barber Park Event Center for Greg/Danielle Wedding & Costume Party, October 31st from 10:45am to 11:15pm
7. The Curb Bar & Grill at Barber Park Event Center for Lynch/Wallace Wedding, November 7th from 2pm to 11pm
8. The Curb Bar & Grill at Barber Park Event Center for Diane Lindenfesler Company Party, December 12th from 2pm to 10:30pm
9. The Buffalo Club at 5639 S. Loughs Way for Danielle Clay & Nathaniel York Wedding, October 11th from 10am to 2am

- b. New License

- Telaya Wine Company, 107 ½ E. 44th St., Garden City, Beer/Wine

C. Carattini stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING NINE CATERING PERMITS AND ONE NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Auditor's Office - No Report

7. Claims Journal
- September 29, 2015

ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED SEPTEMBER 29, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Personnel Action Forms (2 Conditional Pay Increases; 9 Leaves with Pay; 1 Miscellaneous; 1 Promotion; 1 Reclassification; and 902 Salary Increases)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 2 CONDITIONAL PAY INCREASES; 9 LEAVES WITH PAY; 1 MISCELLANEOUS; 1 PROMOTION; 1 RECLASSIFICATION; AND 902 SALARY INCREASES; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Assessor's Office

B. McQuade stated his office is working on State Board of Tax Appeals and Appraisals.

10. Tax Cancellations (9) (8-2015; 1-2014) (*Authorize the Chairman to Sign*)

a. 2015 Property Roll (8)

1. Shops At Spectrum Pointe I LLC	R1319470007
2. Barth Michael E	R7084440180
3. Wackerli Steven	R7284730190
4. Morton Leslie A	R1342100350
5. Gilmore Joshua W	R9441000500
6. Ekmark Vicki J	R1955010607
7. Corder Cleveland	R1718440082
8. Wooten Larry C Jr	R2814170330

b. 2014 Property Roll

- Morton Leslie A	R1342100350
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ACTION: D. CASE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES EIGHT TAX CANCELLATIONS FOR 2015, AND ONE TAX CANCELLATION FOR 2014; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Treasurer's Office

- Monthly Financial Report, September 30, 2015

V. McIntyre reviewed the monthly financial report. She advised the first of the liquor funds have been received and the levies are in.

12. Chief of Staff

The parties discussed the Legislative meeting from the previous evening.

13. Approval of Minutes (10) (*Authorize the Chairman to Sign*)

- a. Public Hearing, May 4, 2015
- b. Public Hearing, September 9, 2015
- c. Tentative Budget Presentation, July 21, 2015
- d. Jail Inspection Report, September 23, 2015
- e. General Session Indigent Hearing, September 16, 2015
- f. Executive Session Indigent Hearing, September 16, 2015
- g. General Session Indigent Hearing, September 23, 2015
- h. Executive Session Indigent Hearing, September 23, 2015
- i. Open Business Meeting, September 22, 2015
- j. Open Business Meeting, September 28, 2015

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (7)
 1. Andrew Martinson/Smith Wedding & Reception, September 24, 2016
 2. Valerie Balcazar/Colwell Wedding Reception, August 13th, 2016
 3. Faith Marquez/Boyd Wedding & Reception, November 25, 2015
 4. Paul Davis/Schultz Wedding Reception, February 14, 2046
 5. Erik Williams Wedding Reception, July 31, 2016
 6. Amanda Cole/Hobb Wedding & Reception, September 10, 2016
 7. Lisa Alwes/Cortez Wedding & Reception, December 5, 2015

ACTION: D. CASE MOVED TO APPROVE THE SEVEN BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

15. Agreements (15) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11352 - Consultant Agreement Between Ada County and PayScale, Inc for Compensation Assistance and Job Description Match Services
- b. Agreement No. 11353 - Agreement Between Ada County and CH2M Hill Engineers, Inc. for Compliance Monitoring Assistance at the Landfill
- c. Agreement No. 11354 - Agreement Between Ada County and CH2M Hill for Landfill Operations Engineering Support Services
- d. Agreement No. 11355 - Agreement Between Ada County and Family Advocate Program, Inc. for Grant of Public Funds
- e. Agreement No. 11356 - Agreement Between Ada County and Idaho County for Pathology Services
- f. Agreement No. 11357 - Agreement Between Ada County and Payette County for Pathology Services
- g. Agreement No. 11358 - Agreement Between Ada County and Gallagher Benefit Services, Inc. for Employee Benefits Consultant/Broker/Advisor
- h. Agreement No. 11359 - Agreement Between Ada County and Closed Loop Marketing, LLC for Assistance in Marketing and Promoting the Western Idaho Fair
- i. Agreement No. 11360 - Agreement Between Ada County and Health Solutions of Idaho, LLC for Inspection and Maintenance of the AED Device System
- j. Agreement No. 11361 - Agreement Between Ada County and Point & Pay, LLC to Provide Payment Service Mechanisms for the Payment of Property Taxes

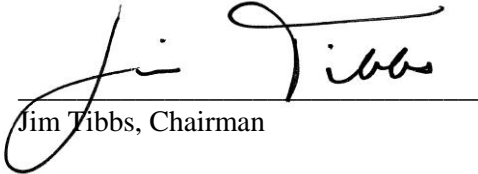
- k. Agreement No. 9594-5-15 - Renewal Agreement Between Ada County and OPEX Corporation for Maintenance on the Rapid Mail Extraction Model 72
- l. Agreement No. 9653-3-15 - Renewal Agreement Between Ada County and U.S. Bank for Banking Services
- m. Agreement No. 10209-2-15 - Renewal Agreement Between Ada County and Garden City for Lease of Garden City Attorney's Office Space at the Courthouse
- n. Agreement No. 10871-3-15 - Renewal Agreement Between Ada County and Xerox Corporation for Lease of Model W7970P for Use at Development Services
- o. Agreement No. 10949-2-15 - Renewal Agreement Between Ada County and Allied Waste Services of North America, LLC for Daily Landfill Cell and Maintenance Operations

J. Tibbs read the agreement numbers into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 15 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:32 a.m.


Jim Tibbs, Chairman

ATTEST:


Christopher D. Rich, Ada County Clerk